



NCMOS.420 | Durasi: 3 (Tiga) Hari

Deskripsi

- Exam Track: **MOS 77-420**
- Biaya Training: **6.600.000 IDR**
(Sudah termasuk biaya Exam)

Outline Materi

- Create Worksheets and Workbooks
- Navigate through Worksheets and Workbooks
- Format Worksheets and Workbooks
- Customize Options and Views for Worksheets and Workbooks
- Configure Worksheets and Workbooks to Print or Save
- Insert Data in Cells and Ranges
- Format Cells and Ranges
- Order and Group Cells and Ranges
- Create a Table
- Modify a Table
- Filter and Sort a Table

Training Syllabus

- Utilize Cell Ranges and References in Formulas and Functions
- Summarize Data with Functions
- Utilize Conditional Logic in Functions
- Format and Modify Text with Functions
- Create a Chart
- Format a Chart
- Insert and Format an Object